

**Required – \$400.00 deposit due with enrollment**

**Required – Final balance due in full:**

- **60 days prior to departure**  
for spring tours (March - April)
- **90 days prior to departure**  
for summer tours (May - February)

**Other Payments:**

*(late fees apply only on final payment)*

- **\$600.00 due 30 days after receipt of deposit**
- **\$500.00 due 45 days after receipt of the \$600**



Price guarantee date for **Spring Tours**: Paid in full by **Nov. 1**

Price guarantee date for **Summer Tours**: Paid in full by **Jan. 15**

*Read the Terms & Conditions for further information: <http://tsatours.com/pdfs/terms.pdf>*

**Check your paper statement from TSA Tours for your tour's specific payment information.**

This schedule may be altered for tours starting their initial enrollment in mid-late fall, to allow us to meet their financial obligations with suppliers.

Tour Directors may have requested a specific payment schedule, check your paper statement.

Some airlines require 60 day advance ticketing. In this case a spring group may be given a 90 day prior to departure final balance due date.

Actual payment due dates vary by tour and individual, based on when the initial deposit was received. All invoices/statements clearly show payment due dates, final balance date and price guarantee date. Invoices are mailed to all participants once a month. **A late fee is imposed on the final payment due date only.**

**Optional protection is removed from the invoice upon the written request of the participant.**

A form is provided with the Welcome Packet for this purpose. If that form is not available, the participant may provide any sort of notation on a subsequent payment or e-mail communications stating that they do not want the optional protection. The

premium amount will be removed from the invoice and a notation is added to your next statement indicating that the coverage has been declined. **Premiums are not refundable once paid.**

**You have THREE ways to send us a payment:**

1. Our website (where you can find your tour listed for enrollment or making payments, see list here, or go to the direct link given on your tour brochure):

<https://bit.ly/TSATours>

On our site you can pay with credit cards or ACH bank transfers.

2. Mail us a check payment (no extra cost to you).
3. Send a wire payment through your bank (contact us for wire instructions: 1-800-444-8885.)

Our Terms & Conditions are available on our web site: <https://bit.ly/TSA-Terms-Conditions> and also are printed on the back of your tour's brochure. Parents and participants agree to abide by these Terms and Conditions when they sign the initial application card. Please contact our office if you require more information.